

CUT-OFF DATE
FEBRUARY 13, 2007

ACM Technical Symposium on
Computer Science/ SIGCSE
March 6-11, 2007
Covington, Kentucky



INSTRUCTIONS

Housing for SIGCSE 2007 will open on
September 1, 2006.

For best availability and immediate confir-
mation, make your reservation **via the se-
cured INTERNET SITE.** Faxed housing
requests will take longer to process and
choice hotels may not be available.

INTERNET Visit the SIGCSE 2007
HOUSING website at www.sigcse.org

E-MAIL Only **fully completed** forms to
SIGCSE 2007 Housing Bureau,
groupresv@nkycvb.com

FAX Only **fully completed** forms will be
accepted by fax at 859-655-4169.
Use one form per request, make copies as
needed

ACKNOWLEDGEMENTS

The SIGCSE 2007 Housing Bureau will
send you an acknowledgement of your
reservation. Before submitting, please re-
view all information for accuracy. E-mail/fax
confirmations will be sent within 24 hours of
reservation being processed. Mailed con-
firmations in 10-14 days. If you do not re-
ceive your acknowledgement in this time
frame, please contact the SIGCSE 2007
Housing Bureau via fax at 859-655-4169 or
e-mail at cquercioli@nkycvb.com. You may
also check your reservation via the internet
at www.sigcse.org *regardless* of how you
booked your reservation. **You will not re-
ceive a confirmation from the hotel.**

ROOM RATES/TAXES

To take advantage of the special SIGCSE
2007 hotel rates, please book your reserva-
tion by **February 13, 2007.** After that date,
SIGCSE 2007 room blocks will be released
and hotels may charge higher rates. All
rates are per room and are subject to
11.24% tax (subject to change).

Special requests can not be guaranteed,
however hotels will do their best to honor all
requests. Hotels will assign specific room
types upon check-in, based on availability.

CHANGES, CANCELLATIONS,

Reservations may be changed or cancelled
until **February 13, 2007** without penalty.
Cancellations received *after* February 13,
2007 will be assessed a \$25.00 processing
fee. Continue to use the SIGCSE 2007
Housing Bureau for all hanges/cancellations
until February 20, 2007 at www.sigcse.org
or by fax at 859/261-5135

DO NOT CONTACT THE
HOTELS DIRECTLY UNTIL
AFTER FEBRUARY 21,
2007

HOTEL RESERVATION FORM

FOR BEST AVAILABILITY MAKE YOUR RESERVATION VIA INTERNET AT
www.sigcse.org (Forms can also be e-mailed or faxed-see instructions at left)

Arrival Date _____ **Departure Date** _____

First Name _____ M.I. _____ Last Name _____

E-mail Address: _____

Daytime Phone: _____ Fax: _____

If providing international numbers, please include country and city access numbers

Company _____

Address _____

Address 2 _____

City/State/Province _____

Zip/Postal Code, Country _____

HOTEL SELECTION

Please list four choices in order of preference. (Marriott RiverCenter \$148.00, Embassy Suites \$148 Single/double, Courtyard by Marriott \$129.00, Radisson Riverfront \$109.00)

First _____ Second _____

Third _____ Fourth _____

***If all requested hotels are unavailable, a reservation will be made at the next available hotel.
Please indicate criteria for choices-choose only one:***

Comparable room rate Proximity to conference site

of occupants _____ # of beds requested _____

List all room occupants (required):

Check here if you have a disability requiring special services Non smoking request

Special requests: _____

CREDIT CARD INFORMATION

ALL RESERVATIONS MUST BE ACCOMPANIED BY A VALID CREDIT CARD. Housing Forms received
without a valid credit card **will not be processed.** Company/personal checks or purchase orders **will not**
be accepted.

American Express Discover
 MasterCard Visa

Card Number _____ Exp. Date _____

Name on Credit Card _____

Cardholder's Signature* _____

** Necessary to process reservation*

Credit cards will only be charged if you cancel your reservation **after** the February 13, 2007 cutoff date
or if you **do not show up** at your assigned hotel.